

**Town of Sunset Beach
Council Meeting
October 17, 2017**

MINUTES

Members Present: Mayor Robert Forrester, Mayor Pro-Tem Carol Scott, Councilman Peter Larkin, Councilman Mark Benton; Councilman Rich Cerrato and Councilman John Corbett

Members absent: None

Attorney & Staff Present: Susan Parker, Town Administrator; Kevin Dempsey, Fire Chief; Cindi Stephenson, Public Works Administrative Assistant and Lisa Anglin, Town Clerk

Mayor Forrester called the Meeting to order at 9:00 am and the Pledge of Allegiance was recited by those in attendance.

Draft Agenda Review and Approval

Mayor Forrester advised that the Closed Session can be removed. Bonnie Bray, Finance Director, advised the Council that Mr. Grissom is unable to attend the Meeting today and rescheduled the Audit Report to Monday, November 6, 2017 at 7:00 PM.

Mayor Forrester announced the following upcoming events:

- 10/17/17 - Eagle Scout Presentation for the Boat Ramp Project at the Boat Ramp at 5:00 PM,
- 10/26/17 – Flu Shot Clinic at Town Hall from 12:00 noon to 3:00 PM,
- 10/30/17 – Trunk or Treat hosted by the Sunset Beach Fire and Police Department 5:30 PM,
- 11/21/17 – CAMA Land Use Plan Public Hearing at Town Hall at 9:00 AM.

COUNCILMAN BENTON MADE A MOTION TO APPROVE THE AGENDA AS AMENDED. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Presentations:

Shoreline Management and Pre-Dredging Update – Robert Neal, Moffatt and Nichols Consultant
Robert Neal, Moffatt and Nichols Consultant, informed the Council that a meeting has been held with the property owner of Island 310 and 311 concerning placement of the dredge materials on these islands. Neal advised that the owner has quoted a fee of \$5.75 per cubic yard of material. The US Army Corps of Engineers mandates a \$5 per cubic yard fee. The Town will be responsible for the necessary island improvements to ready the island for the material. Neal has also contacted the State concerning the island behind Bird Island, known as Goat Island, but hasn't received a response as of this meeting. Neal advised that the North Jinks Creek shellfish survey will be completed by November 1st and expects mitigation will be required.

MAYOR PRO-TEM SCOTT MADE A MOTION TO ACCEPT THE FEE OF \$5.75 PER CUBIC YARD FOR PLACEMENT OF THE DREDGE MATERIALS ON ISLAND 310 AND 311. MAYOR FORRESTER CALLED FOR A VOTE. MAYOR PRO-TEM SCOTT, COUNCILMAN LARKIN, COUNCILMAN CORBETT AND COUNCILMAN CERRATO VOTED YES. COUNCILMAN BENTON VOTED NO. THE MOTION CARRIED BY MAJORITY VOTE.

Public Comments on Agenda Items Only

Ann Bokelman 404 3rd St. – Spoke in opposition of the proposed Town Park regulations, fee schedule, special event policy and the wedding policy citing inconsistencies and costly fee increases.

Charles Nern 647 Oyster Bay Dr. – stated the proposed fee schedule increases might prevent future special events from being held in the Park.

Karen Joseph 915 Sandpiper Bay Dr. – Spoken in opposition of the proposed amendments to the Town Park Regulations, policy and fee schedule.

Old Business

Discussion Concerning Chapter 99 Park Rules, Uses, Fee Schedule and Wedding Policy

The Council made final amendment for Chapter 99 Town Park Regulations.

MAYOR PRO-TEM SCOTT MADE A MOTION TO APPROVE CHAPTER 99 TOWN PARK REGULATIONS AS AMENDED. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Council reviewed and made amendments to the Special Events Policy. Mayor Pro-Tem Scott will prepare a final draft for Council adoption consideration during the November 6, 2017 Meeting.

The Council made final amendments to the Wedding Policy.

MAYOR PRO-TEM SCOTT MADE A MOTION TO APPROVE THE WEDDING POLICY AS AMENDED. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Council made final amendments to the Fee Schedule.

MAYOR PRO-TEM SCOTT MADE A MOTION TO APPROVE THE FEE SCHEDULE AS AMENDED. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

(Note: An Ordinance Amendment for Chapter 99, the revised Fee Schedule, the revised Special Events Policy and the revised Wedding Policy will be presented to Council for final adoption consideration during the November 6, 2017 Meeting.)

Consideration of Awarding Contract for Roof Repair

Dustin Graham, Public Works Director, advised that Commercial Roofing Systems, Inc. was the lone bidder for the Fire Station #1 roof repair totaling \$79,488 as the base bid and recommended Council award the contract to Commercial Roofing Systems, Inc.

COUNCILMAN CORBETT MADE A MOTION TO AWARD THE FIRE STATION #1 ROOF REPAIR CONTRACT TO COMMERCIAL ROOFING SYSTEMS, INC. WITH A BASE BID OF \$79,488. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Old Business (Cont.)

Consideration of Approval of Resolution Authorizing Sale of Property

COUNCILMAN LARKIN MADE A MOTION TO APPROVE THE RESOLUTION AUTHORIZING SALE OF PROPERTY. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Probably Costs Estimates for North Shore Drive Extension and Cobia Street Paving Project and Authorization to Proceed

Dustin Graham, Public Works Director, advised that the engineering firm estimated the construction costs and provided an assessment estimate for Cobia Street of \$2,300 and North Shore Drive Extension of \$2,000. The actual cost of the project will be determined after the project is completed.

MAYOR PRO-TEM SCOTT MADE A MOTION TO DIRECT STAFF TO PREPARE A PRELIMINARY RESOLUTION FOR THE COUNCIL TO CONSIDER DURING THE NOVEMBER 6, 2017 MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Re-Appointment for the ABC Board Term Expiration of November 2017

MAYOR PRO-TEM SCOTT MADE A MOTION TO RE-APPOINT HERB TINGER TO THE ABC BOARD WITH A TERM EXPIRATION OF NOVEMBER 2020. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Budget Amendment Discussion Concerning How the Fire Fees System Works, Any Council Flexibility Concerning the Use of the Fire Fees, and the Impact of the Increase for Sunset Beach, Fire Department Personnel, Additional Equipment Needs or Building Maintenance/Repairs

The Council discussed the additional revenue being generated by recent County Commissioner action to increase the fire fees paid by all property owners within the district generating approximately \$240,000 and the requirement that the additional funds be used to support the fire department operation. The Council reviewed the proposal submitted by Chief Dempsey during the August 7, 2017 Meeting in which he requested four (4) fire fighters at a cost of \$222,500. Bonnie Bray advised that a Budget Amendment will be provided during the November 6, 2017 Meeting for the additional anticipated revenue and the expenditures agreed upon by Council.

COUNCILMAN CORBETT MADE A MOTION TO APPROVE FOUR (4) ADDITIONAL FIRE FIGHTER POSITIONS. MAYOR FORRESTER CALLED FOR A VOTE. COUNCILMAN CORBETT AND COUNCILMAN LARKIN VOTED YES. MAYOR PRO-TEM SCOTT, COUNCILMAN BENTON AND COUNCILMAN CERRATO VOTED NO. THE MOTION FAILED.

MAYOR PRO-TEM SCOTT MADE A MOTION TO APPROVE THREE (3) ADDITIONAL FIRE FIGHTER POSITIONS. MAYOR FORRESTER CALLED FOR A VOTE. MAYOR PRO-TEM SCOTT, COUNCILMAN CORBETT AND COUNCILMAN LARKIN VOTED YES. COUNCILMAN BENTON AND COUNCILMAN CERRATO VOTED NO. THE MOTION CARRIED BY MAJORITY VOTE.

New Business

Consideration of Acceptance of Planning Board Recommendation for UDO Amendment for Article 3 Part VII Building Inspector and Schedule a Public Hearing for November 21, 2017 at 9:00 AM

MAYOR PRO-TEM SCOTT MADE A MOTION TO ACCEPT THE PLANNING BOARD RECOMMENDATION FOR UDO AMENDMENT FOR ARTICLE 3 PART VII BUILDING INSPECTOR AND TO SCHEDULE A PUBLIC HEARING FOR NOVEMBER 21, 2017 AT 9:00 AM. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Authorization for Town Clerk to Advertise Fireman's Relief Fund Board Member Term Expiration of January 2018

MAYOR PRO-TEM SCOTT MADE A MOTION TO AUTHORIZE THE TOWN CLERK TO ADVERTISE THE FIREMAN'S RELIEF FUND BOARD MEMBER WITH TERM EXPIRATION OF JANUARY 2018. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Review upcoming Agenda Items and Identify New Agenda Items for November 6, 2017 Meeting

The Council reviewed the Disposition of Directives and made the following amendments:

- Added Chapter 99 Town Park Regulations, Special Events Policy, Wedding Policy and revised Fee Schedule for final review and approval.
- Added Fire Personnel Budget Amendment

Public Comments

Carol Santavicca 9109 Forest Drive – Spoke in opposition of the Council micro-managing operations.

Joe Santavicca 9109 Forest Drive – Suggested the Council return the fire fee overage to the taxpayers; questioned fires in the park such as candles for a mass.

Charles Nern 647 Oyster Bay Drive – Stated that public safety is the largest section of the Town budget; suggested that event planners might not use the Park due to the increase in fees; thanked the Committee Members for another successful Sunset at Sunset event.

Adjournment

COUNCILMAN CERRATO MADE A MOTION TO ADJOURN THE OCTOBER 17, 2017 COUNCIL MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach

Robert Forrester, Mayor

Submitted by:

Lisa Anglin, Town Clerk